



GOVERNANCE COMMITTEE DECISION RECORD

Agenda Item 5

March 20, 2024

Title: Policy Manual Renewal

Recommendation:

The Governance Committee recommends that the Board adopt the renewed Board policy manual and that the GC undertake a systematic review of each policy in the coming months (this is a recommendation for the June Board meeting).

Background:

- The EJHS Board is undergoing a governance transition. The current Board policy manual has not been reviewed in totality in recent years and does not reflect good practice in Board governance.
- Many of the existing Board policies are operational in nature and those policies will be retained in the agency's Operational Policy Manual and referenced in the Board Policy Manual as necessary.
- For the purpose of moving the Board Policy Manual forward, the CEO is recommending that the Governance Committee support a renewed policy manual to be presented at the next GC meeting based on similar community agencies and good governance practice (CEO has started research in this area).
- The objective is to place a renewed Board Policy Manual in front of the Board and determine if these are the appropriate policies to enhance and enable the Board functioning.

- The GC will then review each section and policy and bring back to the Board any final changes/additions for approval over the coming year.
- It is more advantageous to have a Board policy manual in place which can be refined over time than to have a gap in the policy framework from which the Board will govern EJHS.
- Where necessary the policies should be refined and enhanced over time for better relevance and clearer functioning.